

ENGR 411 Guidelines

A. Registration Process

ENGR 411 is a one-credit project course setup to meet the needs of students that are lacking one credit or less for graduation. The Technical Report is written under the supervision of a faculty member.

To apply, complete part 1 and 2 of the registration form and obtain supervisor approval part 3 on the registration form and email it to undergrad-program-assistant@ece.concordia.ca or submit it to your Department's Undergraduate Program Assistant (EV 5.144). **Once approved, you will be registered and receive a copy of the signed form.**

It is your responsibility to clearly provide your correct email address in order for us to contact you throughout the semester.

B. Course Requirements

- The ENGR 411 is a report on a topic related to the students' discipline and approved by the Department. The report must present a review of a current engineering problem, a proposal for a design project, or a current engineering practice. Your work must be original and must not have been used in other course work. Your topic must be specific and technical.
- **The deadline for submission of the report is the last day of classes in the term you have registered for it.**
- The report should be approximately 20 pages, double spaced, typed using 12 point font with a cover page containing your name, ID, year, term and supervisor's name.

The report will be graded based on technical content as well as format and presentation as follows:

Grade Distribution	
Document Format (quality of figures, were guidelines followed)	20
Spelling/ Grammar	20
Technical Content	60
Total	100

Further guidelines as well as form and style can be found on our website under: <http://www.concordia.ca/eceugrad>
ENGR 411 – Concordia Form & Styles Guide

C. Report

- Failure to submit by the deadline can delay the grading and might result in the student not graduating in the intended term. The report will not be accepted unless you include a signed copy of the [Expectations of Originality](#) form to ensure there is no plagiarism.
- **Keep one copy for your record to be submitted with your report.**

Office Use Only

Registered

Registration Form ENGR 411 (ECE)

(Please complete all information below and print clearly)

1. STUDENT INFORMATION:

FIRST NAME: _____ LAST NAME: _____

STUDENT ID: _____ EMAIL: _____

NUMBER OF CREDITS MISSING TO GRADUATE (*less than or equal to 1*): _____

PROGRAM: Computer: _____ Electrical: _____

EXPECTED GRADUATION TERM: SUMMER /1 FALL /2 WINTER /4 YEAR: : _____

DEADLINE TO SUBMIT APPLICATION: FALL: September 10th WINTER: January 10th SUMMER: May 1st / July 1st

2. PROPOSED REPORT

TOPIC AREA:

DESCRIPTION ABSTRACT – (*Refer to the ENGR 411 guidelines*)

STUDENT SIGNATURE:

DATE:

3. PROFESSOR/SUPERVISOR ASSIGNED FOR ENGR 411

PROFESSOR'S NAME:

SUPERVISOR'S APPROVAL:

DATE:

4. UNDERGRAD PROGRAM ASSISTANT - DEGREE AUDIT

1. RECOMMEND: 2. NOT RECOMMENDED: DATE:

5. UNDERGRADUATE PROGRAM DIRECTOR APPROVAL:

UGPD SIGNATURE:

DATE: