

The board members were all present.

## Agenda

- Registration;
  - By-law;
  - Finding new members.
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## Registration of the members and of the Chapter

All board members were present to the meeting, and are now registered on the CBS website. Note: All members of the Canadian Biomaterials Society are members of the Society for Biomaterials.

To be recognized by the Canadian Biomaterials Society, a letter must be sent to the president of the CBS (Larry Unsworth, 2013-2014). The requirements are indicated in article 42 of the [CBS by-law](#). It is noteworthy that a group of no less than 10 can be considered as a local chapter.

## By law

The by-law provided by the CBS BC Student Chapter has been discussed and/or modified as follows (modifications are highlighted in the by-law):

- I. Clause 1: The acronym for the Montreal Student Chapter is CBS-MC;
- I. Clause 4: Upon registration, members become *associate members*.
- II. Clause 2: Registration on the CBS website is not mandatory to be a member of the CBS Mtl Chapter, but as an incentive, registered members could receive a certificate from the mentor or the president. The rules indicated in this clause thus only apply to executive officers. 2.3. Withdrawal by email to the secretary.
- II. Clause 4.4: Funding comes from the CBS for the organization of scientific or social events. Supporting material from other chapters (such as excel templates) could be useful to request funding.
- II. Clause 4.7: Addition of an IT Officer to create and administrate a forum and a website for the chapter, which have already been created by Samantha Noël (<http://mc-cbs.boards.net/> and <http://cbsmontrealchapter.wordpress.com/>). Samantha Noël will hold the position of IT Officer, until elections in the next general meeting. The by-law will be available for all members and displayed on the website. Note: The Vice-President has already created a group for the chapter on LinkedIn: [Montreal Chapter of the Canadian Biomaterials Society](#).
- II. Clauses 5-6. Meetings and Amendments to the Constitution, inspired by the by-law of CBS-ASC.

## Members

So as to meet the requirements of the CBS, a list of at least 10 members needs to be put together. An effort will be undertaken to find new members among students and faculty. The

Secretary shall contact all CBS registered members in the Montreal area, as well as potential staff and professors from local universities (a list of honorary members has been provided by Dr. Lerouge).

### **Miscellaneous**

The Annual Meeting of the CBS will be held in Ottawa, from May 29th to June 1st. The deadline for abstract submission is February 4th, and registration is now open. It would be a great opportunity to present the Montreal Chapter and to meet other Chapters: the CBS Annual Meeting should thus be the deadline for the official creation of the Montreal Chapter.

As a suggestion for activities to be organized by the CBS-MC, local companies could be invited to give a talk in one of the universities. Advertisement will be needed to reach a large target audience (graduates, undergraduates and faculty).

### **Next meeting**

- Time and place to be determined (second week of March).